

Soil / Compost / Mulch / Woodchips Request Information

Eligibility

- Only GreenThumb garden groups in good standing with up to date registration are eligible.
- Garden groups are eligible to request soil/compost/clean fill/mulch once/year.

Process & Timeline

Depending on the time of year, the delivery schedule, and other details, the process can take less time or more time than listed below.


| | |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Today | Submit the attached form to GreenThumb staff at this workshop |
| Up to 3 months after your request | Your Outreach Coordinator (OC) will confirm your garden's eligibility and follow up with you. Once the OC has reviewed the details with you, the OC will place a work order with GreenThumb Operations. You will be asked about where these materials will go. If your gate is 12' or more in width and there are no obstacles blocking the truck, your delivery will be unloaded inside the garden. If the gate is less than 12' or there are obstacles blocking truck access, you will receive a sidewalk delivery and should be prepared to discuss your plans for moving the material inside the garden within 24 hours (several volunteers, shovels, wheelbarrows or buckets, etc.) |
| Up to 6 months after your request | GreenThumb Operations will review this request, confirm truck access to the site and alternate side parking information, and schedule your delivery. |
| 7 months after your request | Your delivery date! There must be at least two garden members at the garden to meet the delivery, and/or more volunteers if the delivery requires them. If the garden group cancels less than 2 days before the delivery or does not appear at the scheduled delivery, they will receive no further deliveries from GreenThumb for one year from the date of the incident. |



Puede solicitar esta información en Español:
greenthumbinfo@parks.nyc.gov

12' gate at Abib Newborn community garden with a pile of mulch/woodchips behind it

| AMOUNT | | |
|-------------------------|----------------------|----------------------------------|
| Half Load | 3 cubic yards | Fills 3 to 4 8'x4' raised beds |
| Full Load | 6 cubic yards | Fills 7 to 8 8'x4' raised beds |
| Double Load | 13 to 14 cubic yards | Fills 17 to 18 8'x4' raised beds |
| Pallet (compost) | 60 bags of compost | For topping off raised beds |



Each garden group is eligible for up to 14 cubic yards of soil and/or compost each year. For example, a garden group can request 14 cubic yards of soil OR 14 cubic yards of compost OR a mix of 7 cubic yards of soil and 7 cubic yards of compost. Please do not request more material than your garden needs.

| MATERIAL | | |
|----------------------------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type | Description | What it's good for |
| Soil | Topsoil is a mix of sand, silt, and clay, with some organic matter | Use this to fill your raised beds and other growing areas. The minerals provide structure, drainage, and nutrients, while the organic matter supplies additional nutrients and water retention. This soil has been tested for heavy metals and is safe to use. |
| Compost | Decomposed organic matter. High in nutrients and beneficial microbes. | Incorporate some DSNY (Dept. of Sanitation) compost into your raised beds to add nutrition and boost soil life. Compost can also help prevent the uptake of heavy metals into your vegetable plants. |
| Mulch | Finely ground wood chips | Keep your perennial plants healthy by adding mulch to the surface of the surrounding soil. |
| Woodchips | Woodchips (large chips, not fine mulch) | Cover your paths with woodchips (at least 3" deep) to keep dust down and prevent exposure to heavy metals. Also a great bulking agent for compost! 1 cubic yard will cover 100 sq ft 3" deep. |
| Clean Fill (If you need this, please contact your OC separately) | Low-nutrient soil | Clean Fill is excavated from deep below the ground during building construction in NYC. It's good for filling holes or leveling the garden and has no nutritional value for plants. |



Soil / Compost / Mulch / Woodchips - Delivery Request

1. Only GreenThumb garden groups in good standing with up to date registration are eligible.
2. Green Thumb field staff will confirm and coordinate delivery with vendors and garden representatives.
3. GreenThumb field staff will make final determinations about deliveries.
4. Please note that there must be at least two garden members to meet the delivery.

Request: (Circle one) **SOIL or COMPOST or MULCH or WOODCHIPS**
or a MIX: (describe mix) _____

Quantity: (Circle one) **HALF or FULL or DOUBLE**

Garden Name _____

Garden Address _____

Cross Streets _____

Block ____ Lot Number(s) _____

Borough _____ Community Board _____

Who (at least 2 garden members) will be on site to receive the soil delivery?

Name _____ Phone _____

Name _____ Phone _____

Alternate side parking regulations: **No Parking Days** _____ **Times** _____

Are there any obstacles on site (i.e. bus stops, parked cars, light poles, trees, hydrants)?

Could these obstacles prevent a successful soil delivery? **Yes** **No**

Is the garden gate 12 feet or more in width? **Yes** **No**

*If your gate is less than 12 feet wide or there are permanent obstacles blocking truck access you **must** have a sidewalk delivery.*

Has the garden been told they must meet the soil delivery at the appropriated time or cancel 2 days in advance? **Yes** **No**

Has the garden been informed that if they do not comply with this procedure the garden will receive no service from GreenThumb for one year from date of incident? **Yes** **No**

Has this information been presented in another language when necessary? **Yes** **No**

Does the garden agree to these terms by signing below? **Yes** **No**

Signature of Garden Representative

Printed name of Garden Representative

Date _____ Which GreenThumb workshop did you attend? _____

| | |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <p>Scan and email form back to greenthumbinfo@parks.nyc.gov or mail to:</p> | <p>NYC Parks - GreenThumb Arsenal 830 Fifth Avenue New York, NY 10065</p> |
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